**Torrington Early Childhood Collaborative (TECC) Education Workgroup Meeting Minutes**

Meeting held on January 11, 2016. Meeting Called to Order at 12:10p.m. by Mary Cecchinato, TECC Co Chair. Minutes from our last meeting were reviewed and approved as printed.

In Attendance: Elaine Hanscom/TECC, Donna Labbe/TECC & Torrington Public Schools (TPS), Paula Gajewski/Community Family Learning Center, Deb Bristol/Family Resource Center, Kristen Fern/Forbes, Cindy Marchell/Forbes Grade 3, Mary Cecchinato/Torrington Child Care Center, Judy Courtot/EDUCATION CONNECTION, Dawn Markelon/Torringford, Sara Osborne/McCall Foundation, Tim Waldron/Mayor’s Designee, Sue Fergusson/East & Superintendent’s Designee, Teresa Allen/Girl Scouts of CT, Charlene Lee/Brooker Memorial, Patrice Nelson/CT Center for School Change, Jan Sosnicki/Hilltop Early Learning Center

Items Discussed:

*School Readiness (SR) Update*-

* There were 3 scholarship winners for Quality Enhancement Funds for spring 2016 early education classes, two were from Torrington Child Care Center and one from Head Start in Winsted (who resides in Torrington).
* 1 SR slot open at Hilltop Early Learning Center
* CT Office of Early Childhood has asked Torrington to host a community event to present their strategic plan in February 2016. Donna will confirm if city hall space is available.

*Events-*

* The Kindergarten Readiness Fair prep has begun. Need more teacher volunteers for the activity tables. Final approval of new date of March 5th pending Board of Ed meeting in January. Child Find letters going out to the preschools by end of January to release info on kids to the elementary schools.
* Community Family Learning Center will mann educational activity table at Kids Play Museum family event on February 21, 2106

*Birth to 8 Community Plan Implementation-*

* Strategy III: Assure aligned high quality professional development for anyone working with children is the Education Work Groups’s focus for this fiscal year. Final edits were made today to survey questions for child care professionals, teachers, and anyone working with children, to determine professional development needs.
* Survey will mainly be distributed by email and work group members volunteered to send out reminders.

Meeting adjourned at 2:08p.m.

Next Education Workgroup meeting scheduled for February 8, 2016.

Respectfully submitted by Elaine Hanscom, TECC Secretary.